

BOH · R20

Head of Stage / Deck Manager

Manages stage deck operations, deck crew, wing safety, and artist stage entry/exit cues across all Opening Weekend performances.

Project focus	Deck Manager & Backstage Stage Operations Lead
Command	BOH
Playbook lane	L07 Event Producing & L10 Tech & Production
Reports to	Head of Production / Production Stage Manager (R19)
Supervises	Deck Captains (Stage Left / Stage Right), deck crew, and coordinates onstage workflow with the City DCA stagehand pool
Engagement	Track 1 Direct-Hire, day rate package · \$1,400.00 (\$1,600.00 Stretch / Board Add)
Staffing by mode	1 · 1 · 1
Hire and start	Direct hire · offers lock Saturday, October 24, 2026
Training and trials	Trainer-of-Trainers — Oct 28 (11am–4pm); On-Site Part 1 — Oct 30 (11am–4pm); Tech Load-In & Rehearsal — Nov 9–10 (11am–4pm); Opening Run Calls — Nov 12–15 (Thu/Fri 5–11pm, Sat 10am–11pm, Sun 3–11pm PT)

CORE MANDATES

- Manage all stage deck movement, wing safety, backstage sightline masking, and quiet discipline from call time through strike.
- Execute rapid stage changeovers, podium/riser placements, and prop/instrument transitions between multidisciplinary acts to published timings.
- Coordinate artist stage entry and exit cues in partnership with Talent Wranglers (R23) and Head of Talent (R22) on the PSM's call.
- Interface respectfully with the City of Los Angeles DCA stagehand pool through designated crew leads, respecting municipal work rules.
- Maintain glow-tape edge markings, wing egress pathways, and Marley dance floor surface integrity across all performances.

WHAT THIS ROLE PRODUCES

- Stage Deck Plot and Changeover Choreography Sheet for each of the four opening program configurations.
- Prop, Podium, Microphone, and Scenic Tracking Ledger per performance.
- Backstage Wing Safety, Sightline, and Quiet Standard Checklist.
- Nightly Deck Reset & Sunday Strike Completion Sign-Off.

ON A SHOW DAY

- Act I (Village Event Mode): Walk the stage deck, inspect wing safety and glow tape, stage props/risers, and brief Deck Captains prior to doors.
- Act II & III (Portal & House Open): Clear the stage deck 30 minutes before curtain; verify preset onstage instruments/lecterns; confirm deck readiness to R19 on Channel 3.
- Act IV (The Show · Max 45–75m): Hold backstage quiet; receive artist handoffs in the wings; execute performer entrances/exits and timed changeovers on R19's call.
- Act V (The Let Out): Secure stage equipment immediately after curtain call, oversee deck reset for the next day's configuration, and lead Sunday strike.

WHAT THE RIGHT PERSON LOOKS LIKE

- Proven deck management or assistant stage management experience in a live theater, concert hall, or festival mainstage environment.
- Skilled at working collaboratively alongside municipal/union stagehands while keeping complex multi-act changeovers calm and punctual.
- Safety-focused, physically agile, and clear on Channel 3 comms; 100% available for training, tech load-in, and all four show days.